

TOWN OF CEDAR GROVE

MAYOR

MELISSA YOUNG

ACTING RECORDER

CLAYTON YOUNG JR.

MUNICIPAL JUDGE

JAMES CONFERE

POLICE CHIEF

JACK ICE

COUNCIL

RYAN COLEMAN

MARK HARRISON

LESLIE SIGLER

ASHLEY YOUNG

TOWN CLERK

JESSICA MORRIS

Phone: 304-595-1841

Fax: 304-595-1842

Tax ID 55-6000157

302 Alexander Street

Cedar Grove WV, 25039

Incorporated since 1902

Special Town Council Meeting

Cedar Grove Town Hall

January 12, 2024

12:00 PM

Meeting called to order by mayor.

Roll Call,

Mayor Melissa Young present

Acting Recorder Clayton L. Young, Jr present

Ryan Coleman present

Mark Harrison present

Leslie Sigler present

Ashley Young present

Door Project

Donnie Goodwin, the contractor, was in attendance.

Mayor started the discussion by saying that the council had issues with work done and wanting to know when punch list was going to be finished and project done. Donnie said he had completed the punch list and the project was done.

TOWN OF CEDAR GROVE

MAYOR

MELISSA YOUNG

ACTING RECORDER

CLAYTON YOUNG JR.

MUNICIPAL JUDGE

JAMES CONFERE

POLICE CHIEF

JACK ICE

COUNCIL

RYAN COLEMAN

MARK HARRISON

LESLIE SIGLER

ASHLEY YOUNG

TOWN CLERK

JESSICA MORRIS

A discussion was held on the punch list items. Item #5 baseboard was not part of this meeting. Council Member Leslie Sigler started discussion on item #7 brick needs cleaned along where new walls join existing. After a short back and forth spirited discussion between Donnie and Council Member Leslie Sigler on item #5, the council went to look at the front door work.

There was another spirited discussion between the Mayor, Council Member Leslie Sigler and Donnie about him doing extra work. They understood it was extra but Donnie volunteered to do it. The council decided to discuss the punch list one item at a time. Council Member Mark Harrison read the list and solutions were noted.

Punch list,

Item #1 - Complete.

Item #2 - Needs painted. Donnie said he would complete this on Monday 1-15-2024.

Item #3 - Door needs to be refinished to original finish because of damage or unnecessary wear during construction and not covered under warranty. Donnie said he will complete this on Monday 1-15-2024.

Item #4 - Complete

Item #5 - N/A

Item #6 - Complete

Item #7 - Council agrees something needs to be done to make where the new wall joins the brick look finished. Donnie said he would install trim in corners and along ceiling where drywall meets the brick on Monday 1-15-2024.

A leak has been discovered in the ceiling between the new doors and not on the punch list. Donnie said he had flashed and caulked roof above this area and tested it and it seemed fine but will look at it on Monday. Mayor said Heath had been in attic and seen where water was entering. Mayor agreed to let Donnie in on Monday and get Heath to show where he saw water because it is a holiday for town employees.

It was agreed that a check could be issued when all issues were resolved. No work will begin on back doors. The council and Donnie agreed with all issues and resolutions. Council Member Leslie Sigler made a motion to adjourn the meeting. Council Member Mark Harrison seconded the motion. All were in favor, motion passed.

Adjourned at 12:30PM

TOWN OF CEDAR GROVE

MAYOR

MELISSA YOUNG

ACTING RECORDER

CLAYTON YOUNG JR.

MUNICIPAL JUDGE

JAMES CONFERE

POLICE CHIEF

JACK ICE

COUNCIL

RYAN COLEMAN

MARK HARRISON

LESLIE SIGLER

ASHLEY YOUNG

TOWN CLERK

JESSICA MORRIS
