

# TOWN OF CEDAR GROVE

**MAYOR**

MELISSA YOUNG

**RECORDER**

SAMANTHA GOODWIN

**MUNICIPAL JUDGE**

JAMES CONFERE

**POLICE CHIEF**

JACK ICE

**COUNCIL**

RYAN COLEMAN

MARK HARRISON

LESLIE SIGLER

ASHLEY YOUNG

CLAYTON YOUNG JR.

**TOWN CLERK**

JESSICA MORRIS

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Tax ID 55-6000157

302 Alexander Street

Cedar Grove WV, 25039

Incorporated since 1902

## Special Town Council Meeting

Cedar Grove Town Hall

January 31, 2024

10:00 am

Meeting called to order by Mayor Young at 10:00 AM.

Roll Call,

Mayor Melissa Young                      present

Recorder Samantha Goodwin              present

Ryan Coleman                                absent

Mark Harrison                                present

Leslie Sigler                                  present

Ashley Young                                 present

Clayton L. Young, Jr                         present

Town Ordinances

The council gathered for a phone conference with a representative from American Legal Publishing to discuss the details regarding having the town ordinances updated and rewritten. The representative shared details of how the process works. He said that they will check our current ordinances and compare them to State Law as well as case law. It will be up to Mayor Young and the Town Council to make corrections if anything is deemed noncompliant. He recommended that we check

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state statutes every 5 years. He also stated that his company will be able to compare the town's fines to surrounding areas and the state's recommendations to make sure that they are up to par for our municipality.

## Timeline

3 to 6 months for first draft

1 to 3 months for the town to review and make changes.

1 to 3 months for the final draft to be returned.

Average time from start to finish is 12 to 14 months.

## Cost

According to the representative, it will cost \$22 per page of the new ordinances. Based on the size of our municipality, he quoted between \$5,000 and \$7,000 total. This was computed from his estimation of around 300 pages in our new ordinance, give or take. For the first year of online code access, it will be an additional \$1,200. He said that if we were not comfortable paying the full amount upfront, the Town of Cedar Grove could make payments over the course of 2 years.

A motion was made by Councilwoman Ashley Young to proceed with the new ordinances, seconded by Councilwoman Leslie Sigler. All in favor, motion passed.

A motion was made by Councilman Mark Harrison to adjourn, seconded by Councilwoman Ashley Young. All in favor, motion passed.

Meeting adjourned at 10:49 am.

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