

# TOWN OF CEDAR GROVE

**MAYOR**

MELISSA YOUNG

**RECORDER**

JESSICA MORRIS

**MUNICIPAL JUDGE**

JAMES CONFERE

**COUNCIL**

RYAN COLEMAN

MARK HARRISON

LESLIE SIGLER

ASHLEY YOUNG

CLAYTON YOUNG JR.

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302 Alexander Street

Cedar Grove WV, 25039

Incorporated since 1906

## Special Town Council Meeting

July 13, 2023

11:00 am

Meeting call to order

Roll Call

Mayor Melissa Young            present

Recorder Jessica Morris        present

Ryan Coleman                    present

Mark Harrison                   present

Leslie Sigler                     present

Ashley Young                    absent

Clayton Young Jr.                present

The second reading of:

Title 1, Chapter 2, Section 1 - Council

1-2-1-3 Meetings Generally: Quorum

a. Regular Meetings of Council shall be held in Council Chambers on the second and fourth ~~first~~ Tuesday of each month, beginning at 7:00 ~~6:00~~ p.m., provided that when any such day falls upon a holiday Council may fix another day and/ or time for such meeting.

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In accordance with WVC 8-11-4 Ordinance procedures, Councilman Clayton Young Jr. moves to adopt the revised ordinance Title 1, Chapter 2, Section 1 - Council; 1-2-1-3 Meetings Generally: Quorum to be revised in the Town of Cedar Grove Codified Ordinance Book, seconded by Councilwoman Leslie Sigler. All in favor, motion passed.

Budget revisions for the 2023-2024 Budget are as follows:

The Coal Severance Fund will be revised by increasing the current Budget of \$5,043 by \$749 by adding it to Town Hall. The final 2023-2024 Budget for the Coal Severance Fund will be \$5,797. A motion was made by Councilman Mark Harrison to accept the Budget revision to the Coal Severance Fund Budget for 2023-2024 of \$749 making the final Budget \$5,797, seconded by Councilwoman Leslie Sigler. All in favor, motion passed.

The General Fund will be revised by moving the current budget of \$582,020 to Unassigned Funds from Assigned Funds because it was put there incorrectly. We will then increase the General Fund Unassigned Fund balance by \$193,804 by adding it to capital projects. A phone call was made to the Town Accountant Randy Vernon on speakerphone to confirm that these funds can be moved to any other part of the budget during the year, it is simply a placeholder for the funds. Mayor Young asked if we could move the funds to the Sewer Fund to pay off the Kanawha PSD, Randy said we could not. The final 2023-2024 Budget for the General Fund will be \$775,824. A motion was made by Councilwoman Leslie Sigler to accept the Budget revision to the General Fund Budget for 2023-2024 of \$193,804 making the final General Fund Budget \$775,824, seconded by Councilman Clayton Young Jr. All in favor, motion passed.

Recorder Morris updated the council that she spoke to Tony Brown from KDE Technology about the town website, and they would have something for us to look at in ten days or so. We also need some pictures to give them of The Tompkins House and The Little Brick Church (Virginia's Chapel).

The Town must have a Sewer Board that must be paid monthly. The Town of Belle pays \$350 a month to the Chair and \$100 a month to the two Board Members. Recorder Jessica Morris prepared a Sewer Budget that reflected the Sewer Fees and accounts payable of FY 2022-2023. Councilman Clayton Young Jr. asked if we could pay off the Kanawha PSD early and Mayor Young said that she spoke to the Accountant Randy Vernon about that, and he said the Sewer Fund is too tight to pay off the whole \$77,587 at one time just in case there was an emergency with a sewer station. That we should pay half and when the account gets back up to where it is now, pay the rest, while still paying the agreed amount extra each month. One of the members will be Kenny Barton. A motion was made by Councilwoman Leslie Sigler to pay the Chairman \$350 a month and each member \$100 a month, seconded by Recorder Jessica Morris. All in favor, motion passed.

A motion was made by Councilman Mark Harrison to adjourn, seconded by Councilwoman Leslie Sigler. All in favor, meeting adjourned.

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