

TOWN OF CEDAR GROVE

MAYOR

JAMES HUDNALL

RECORDER

JESSICA MORRIS

MUNICIPAL JUDGE

JAMES CONFERE

CHIEF OF POLICE

DARRICK COX

COUNCIL

KENNETH BARTON

ASHLEY YOUNG

BILL HOLCOMB

MARK HARRISON

LAWRENCE ROARK

Phone: 304-595-1841

Fax: 304-595-1842

Tax ID 55-6000157

302 Alexander Street

Cedar Grove WV, 25039

Incorporated since 1906

Town Council Meeting

10/4/2022

Members

Mayor James Hudnall Present

Ashley Young Present

Mark Harrison Present

Kenny Barton Present

Poncho Roark Present

Bill Holcomb Present

Jessica Morris Present

Meeting Called to order by Mayor Hudnall.

Roll Call all members Present.

Minutes for August 2022 Meeting passed out to all council members. Motion made to approve the minutes by Councilmember Kenny Barton, seconded by Councilmember Ashley Young. Motion Passed.

Monthly bills for August & September 2022 looked over by councilmembers. Motion made to approve the bills by Councilmember Mark Harrison seconded by Councilmember Kenny Barton. Motion passed.

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Councilmember Roark asked for a breakdown of the Community Center Project funds, Town Clerk Jessica Morris provided a copy of the spreadsheet with all money spent on the project. Councilmember Holcomb stated that there was no Labor cost on the spreadsheet & Councilmember Barton stated that the Labor would be added when the project was completed.

Old Business

Town Clerk Jessica Morris gave a sewer update on terminations. On 8/5/2022, we sent out 118 Termination Notices in the amount of \$24,364.66, of that we collected \$14,018.89. There were \$5,262.15 in Payment Arrangements were set up & 7 customers had their water service terminated. On 8/29/2022 we sent out 71 Termination Notices in the amount of \$11,255.82, of that we collected \$7,062.37. 9 customers had their water service terminated. More were sent out on 9/30/2022 & there will be an update next meeting. Councilmember Holcomb asked about the back bills that council voted 5 or 6 months ago to send out Certified Letters to customers. Town Clerk Morris confirmed that Town has not done this yet & we needed to find out the proper procedures to get this going. She also added that there were a lot of current Garbage Fee delinquencies as well.

Town Clerk Jessica Morris stated there was a customer that had filed Bankruptcy and Council approval is needed to write off the balance since we cannot collect the debt. Motion made to write off Bankruptcy balance was made by Councilmember Kenny Barton seconded by Councilmember Mark Harrison. Motion passed.

457 Retirement Plan Town Contribution. Mayor Hudnall suggested tabling the decision until Police Chief Darrick Cox, who was researching the plan, could be at the meeting. Councilmember Harrison confirmed that we have signed up for the plan, we just need to approve the towns contribution to match the full-time employee contribution. Councilmember Holcomb is not in favor of matching a dollar amount of what employees are putting in but is in favor of a percentage. Town Clerk Morris added that it is an up to amount that the Town will be willing to match for only Full-time employees of which we have 4. Councilmember Barton asked if someone from the WV Retirement plan could come to the next meeting and explain it, Town Clerk Morris will see if someone can attend the next meeting.

Ordinance Committee update: George Harkless stated that the committee met with a representative from the Municipal League to go through some basic things. Alicia Mullins is going through all of the Towns current ordinances and cross referencing them with the current West Virginia codes to see if anything has changed in the state codes since it has been a while. They will be looking at making changes to certain ordinances before they give a report.

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New Business

Outdoor Basketball Court Resurfacing: Mayor Hudnall stated that we still have the American Rescue Plan Act money & our outdoor basketball court needs resurfaced. A lot of kids use the court & it is in poor condition. Approval is needed to get an estimate for the cost of repair. He found out that the price of asphalt depends on the price of petroleum, which can change frequently. He is working to get information from Kanawha County Parks & Recreation through contact Jeff Hutchinson. We also need some lighting, new fencing & new basketball hoops and rims. Motion made to get estimates on the price of the repairs by Councilmember Mark Harrison, seconded by Councilmember Bill Holcomb. Motion passed.

Hiring a part time Sewer Plant Operator: Mayor Hudnall wanted to see what the Council thought about hiring someone. He had a gentleman inquire about the position who would be willing to work part time. He would be checking and patrolling the sewer stations & preparing the reports that the Department of Environmental Protection needs us to fill out by a certified person, and he is certified. Glasgow hasn't had the class yet to get one of our guys certified.

Flood Insurance: The Town received a letter offering flood insurance for the properties we insure. Mayor Hudnall asked if anyone thought we needed flood insurance since we aren't in a flood zone. Councilmember Roark asked about Kelley's Creek and the Mayor stated we have no buildings to insure there. Doesn't cover sewer stations.

The Regional Intergovernmental Council sent a drawdown to be approved by council for Sewer Improvements. Council reviewed the documents. The motion to accept the RIC Drawdown was made by Councilmember Ashley Young, seconded by Councilmember Mark Harrison. Motion passed.

The gentleman from the West Virginia DOC Sign Shop sent final prices for new street signs for the Town, some signs needed to be larger than originally priced. Councilman Barton stated that Heath found a great big sign that says Welcome to Cedar Grove, Oldest Town in the Kanawha Valley. He was wondering if we could duplicate the sign to hang up one at each end of town. Wanted to get approval to get a price, Mayor Hudnall said to get a price. Councilmember Holcomb suggested a one way do not enter sign for in front of the Solid Rock Tabernacle, Mayor Hudnall reminded him of the school buses.

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Councilmember Holcomb asked how many tires we bought for the trash truck. Councilmember Barton said we replaced all of them.

Councilmember Roark asked if we still have a housekeeper, the windows need cleaned and the cobwebs removed.

Councilmember Harrison asked if the Town has Halloween plans. Councilmember Young said the Fire Dept was not doing anything & the Town has nothing planned.

No Further business the meeting was opened to the public.

Councilmember Roark asked if we were going to get a sign for the community center, so people know what it is. Mayor Hudnall said we will. Councilmember Ashley Young asked when it would be ready to rent out, since people had asked her. Councilmember Barton and Mayor Hudnall said it should be ready by the end of the month.

Mark Harrison mentioned that the Lady from the County Commission that came to the last meeting had said they wanted the towns to set up a committee for Town Beautification & wondered if we were going to set up a committee.

Councilmember Barton mentioned the County Commission talked about tearing down abandoned houses. He saw on the news where the houses they are tearing down in Clendenin are only being 50% funded by the County Commission.

Savanna Allen asked if we could burn them, Councilmember Harrison said DEP won't let you burn houses on purpose & that it is considered pollution. Councilmember Harrison stated that the information on the owners can be obtained at the County Courthouse. Judge Confere added that you could take the address to the Courthouse & the lady downstairs at the maps room can get the owners name that is listed, but there will be no phone number or information. She wants to help with anything she can. But first we need to get rid of the druggies, she has called the County Commission and the Health Department, and they said the local Government is not cooperating. The mayor said the police take them to jail but they keep coming back and it's not that easy.

Gordy Coleman brought some information about the Baseball Field. The Town already gave money to build a new batting cage, but it has not been completed yet, they still \$3,500 more for labor to complete the batting cage. They also need new picnic tables, quick dry for infield, and railing. Councilmember Barton reminded him that any events at the Ball Field that

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are not Baseball / softball related must come to the Town of Cedar Grove for approval. Councilmember Mark Harrison made a motion to give the Kanawha Central Little League \$6,000 from the ARPA Fund for Cedar Grove Ballfield improvements, seconded by Councilmember Kenny Barton. Motion Passed.

Gordy also added that they need a sign for the Ballfield.

Branty Gibson asked what is being done about the sidewalk in the train trestle, Mayor Hudnall stated that they are going to fix it. It was damaged by one of West Virginia American Water's contractors & West Virginia American Water is supposed to fix it. Mayor Hudnall said that they are still supposed to finish with the paving. Mayor Hudnall said he will get with Mike Ward this week about the paving.

Fire Chief Gordy Coleman asked if the Town could give a donation for the Fire House Santa program. Councilmember Kenny Barton made a motion to give the Cedar Grove Fire Department \$500 for the Fire House Santa Program, seconded by Councilmember Ashley Young. Motion Passed.

George Harkless asked if there was Liability Insurance for the Community Center for when people rent it & if there will be a contract set up for renters, Mayor Hudnall said yes we have liability insurance and we will also have a contract when it becomes available for rent.

No further business councilmember Barton made motion to adjourn. Seconded by Councilmember Young. Motion passed meeting adjourned.

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